



Palacký University
Olomouc

PALACKÝ UNIVERSITY POLICY

R-A-22/01

Palacký University Visiting Professor Policy

Responsibility: Vice-Rector for Science and Research

Date the policy comes into force: 22 April 2022

Date the policy comes into effect: 1 May 2022

Under Section 36(2) and (5) of Act No. 111/1998 Sb., on higher education institutions and on the amendment and modification of other acts (the Higher Education Act), as amended, the Ministry of Education, Youth and Sports registered Palacký University Olomouc Visiting Professor Policy under Ref. No. MSMT-10035/2022-1 on 22 April 2022.

*Mgr. Karolína Gondková, m.p.
Head of the Higher Education Unit*

Palacký University Visiting Professor Policy

Under Section 9(1)(b)(3) of Act No. 111/1998 Sb., on higher education institutions and on the amendment and modification of other acts (the Higher Education Act), as amended, the Academic Senate of Palacký University Olomouc approved this policy on 10 December 2021.

Recitals

Palacký University Visiting Professor Policy is a policy of Palacký University Olomouc (hereinafter the “UP”), which defines the requirements and rules applicable to the appointment of visiting professors at UP and their activities at UP under Act No. 111/1998 Sb., on higher education institutions and on the amendment and modification of other acts (the Higher Education Act), as amended (hereinafter the “Act”).

Article 1

Scope

1. This policy defines the status of renowned international partners of UP and field experts, who may hold the honorary title of a visiting professor as long as they are active at UP; the policy further defines the procedure for the appointment of visiting professors.
2. Visiting professor are not entitled to use the statutory title of professor abbreviated as prof. and placed before the name. In relation to their activities at UP, they may use the Czech title “hostující profesor UP” or English title “Visiting Professor at UP” in the post-nominal position.

Article 2

Requirements to qualify as a visiting professor

1. An international university teacher or field expert may be nominated to be appointed a visiting professor to have a parallel status to that of a professor or associate professor under the Act.
2. To be appointed a visiting professor, the nominee must stay at UP for a continuous minimum period of 1 semester and must render adequate academic performance.
3. The honorary title of a visiting professor is awarded by the Rector for a definite period of time corresponding to the period of his or her activities at UP.
4. Visiting professors are employed at UP under an employment contract for a term corresponding to the period of their appointment.
5. The Academic Staff Recruitment Policy of Palacký University Olomouc will not apply to visiting professors.

Article 3

Procedure to be appointed visiting professor

1. The proceedings to appoint a visiting professor are initiated upon proposal filed by the Dean of the respective faculty (hereinafter the “proposal”).
2. The proposal must be delivered by the respective faculty to the Research Office of the Rector’s Office and must contain:
 - a) an original copy of the proposal with the effective date;
 - b) a letter of recommendation of the Dean with reasoning of the proposal;
 - c) minutes of the meeting of the Scholarly Board of the Faculty that considered the proposal.
3. The Research Office of the Rector’s Office will open a file and refer it to the Rector to issue a decision.
4. The Rector will, at his or her discretion, either grant the proposal to award the honorary title of a visiting professor, or deny the proposal; in the latter case, the Rector will send the proposal back to the Dean of the respective faculty together with all attachments.
5. The proceedings to award the honorary title of a visiting professor terminate once the Rector issues the decision. The Rector’s decision is final.
6. The Research Office of the Rector’s Office notifies the Dean of the respective faculty of the Rector’s decision, and the Dean subsequently notifies the nominee thereof.

Article 4
Certificate of appointment

1. A certificate of appointment is issued on the basis of the Rector's decision to award the honorary title of a visiting professor.
2. The Research Office will prepare the certificate and hand it over to the Rector. The certificate is issued as bilingual document in Czech and English languages. A model certificate is attached as Annex No. 1 hereto.
3. The certificate of appointment is handed over as agreed by the Rector and the Dean of the respective faculty.

Article 5
Rights and obligations of a visiting professor

1. The requirements applicable to the work performed by the visiting professor will be defined by the Dean of the respective faculty.
2. Visiting professors are members of the academic community of UP provided that they have been employed. Visiting professors have the rights and obligations of members of the academic community of UP.

Article 6
Temporary, final and repealing provisions

1. The records of the appointments of visiting professors are kept by the Research Office of the Rector's Office.
2. Any proceedings to award the title of a visiting professor commenced before the effective date hereof will be governed by Rector's Directive No. UP B3-16/5-SR, Awarding the Title of Visiting Professor to International Employees.
3. Rector's Directive No. UP B3-16/5-SR, Awarding the Title of Visiting Professor to International Employees of 10 May 2016 is hereby repealed.
4. Annex No. 1 (Model Certificate of Appointment) is incorporated by reference herein.
5. Under Section 9(1)(b), this Policy was adopted by the Academic Senate of UP on 10 December 2021.
6. Under Section 36(4) of the Act, this Policy comes into force upon its registration by the Ministry.
7. This Policy comes into effect in the first day of the month following the date when the policy came into force.

prof. MUDr. Martin Procházka, Ph.D., m. p.
Rector of UP

doc. Mgr. Jiří Langer, Ph.D., m. p.
Chairperson of the Academic Senate of UP

DEKRET HOSTUJÍCÍHO PROFESORA

VISITING PROFESSOR CERTIFICATE

Podle ustanovení § 70 zákona . 111/1998 Sb., o vysokých školách a o změně a doplnění dalších zákonů (zákon o vysokých školách), ve znění pozdějších předpisů, na základě návrhu děkana XXX fakulty Univerzity Palackého v Olomouci je rektorem Univerzity Palackého v Olomouci jmenován

Under Section 70 of Act No. 111/1998 Sb., on higher education institutions, (the Higher Education Act), as amended, and upon proposal made by the Dean of the Faculty of XXX of Palacký University Olomouc, the Rector of Palacký University Olomouc hereby appoints

XY

Narozen / Date of birth:

XXXXXXXX

hostujícím profesorem pro obor

Visiting Professor in the field of

XXXXXX

XXXXXX

Návrh na jmenování hostujícího profesora projednala Vědecká rada xxx fakulty dne xx.xx. xxxx. Jmenování nabývá účinnosti xx.xx.xxxx.

The proposed appointment of the Visiting Professor was considered by the Scholarly Board of the Faculty of XXX on xx.xx. xxxx. The appointment takes effect on xx.xx.xxxx.

V Olomouci dne / In Olomouc on
xx.xx.xxxx

rektor / Rector