



The Faculty of Law of UPOL provides

Supplementary rules for the 2026 competition for specific student research projects (IGA)

Priority project themes:

- Law and society
- Current interpretive challenges of Czech law
- Law and modern technological challenges
- Law and democracy

The following projects are accepted for this call:

- Applications for one year **IGA projects**.

1. General rules

1.1 Rules for setting up the research team

- a) The principal investigator of IGA project may be a full-time or combined student of a doctoral study programme at Faculty of law UPOL or an academic staff member of the Faculty of law, UPOL.
- b) If the principal investigator is a student of a doctoral study programme, his/her supervisor or another academic staff member in the role of academic mentor is always a member of the research team.
- c) A doctoral student or academic staff member may participate as principal investigator in only one project. This rule does not prevent the principal investigator of an expiring project from submitting a new project proposal for the currently announced call.
- d) Co-investigators of IGA projects may be full-time or combined doctoral students, master's students and academic staff. There is no limit to the participation of students or academic staff in multiple projects as co-investigators.
- e) The total number of students in the research team must be greater than or at least equal to the number of academic staff.

f) The competition is launched to support research carried out by students. If the principal investigator is an academic, then the involvement of students in the project must be genuine (not just formal to meet the project condition) and the extent and manner of the student's involvement in the project must be evident from the project application (contribution to outputs, etc.). Projects in which no output from the student researcher is foreseen are not allowed, the student researcher must participate in the output at least as a co-author.

g) If the project is accepted for funding, a project agreement will be concluded with the student principal investigators.

1.2 Budgeting rules, financial requirements

a) The project application must make clear the specific intent of how the requested funds will be spent.

b) Additional costs (faculty overheads) of 20% of the total costs must be taken into account when drawing up the budget.

c) The project budget may include: personnel costs; in-kind costs for the purchase of literature, computer equipment and office supplies; travel costs for domestic and international research trips or travel to attend conferences and training events; costs for services such as conference and training event fees, proofreading and translation services, services related to the organisation of scientific events, and editorial and printing costs.

d) The maximum amount of funding requested per project is 400.000 CZK.

Personal costs

e) Personal costs are student scholarships, remuneration of academic staff and statutory levies on remuneration.

f) The maximum amount of the scholarship for one student researcher is:

- Principal Investigator of IGA projects: 60.000 CZK per year
- Co-investigators of IGA projects: 36.000 CZK per year

g) The share of students' personal costs (scholarships) must be at least 75% of the total personal costs in the project (total personal costs = scholarships + remuneration + levies). The amount of personal costs requested for academic staff must correspond to their actual contribution to the project, and the amount of personal costs for academic staff must be justified in the project application (how and to what extent the academic staff will contribute to the project).

Travel costs

h) The cost of foreign travel must be properly justified, where proper justification is defined as the identification and justification of a specific institution in a given location, explaining why the requested foreign travel to a specific location is necessary for the conduct of research under the project. A separate justification is required in situations where multiple members of the research team are planned to travel to the same destination.

ch) Travel costs may also include *per diems* costs for the stay of foreign experts at Faculty of law UPOL for the purpose of cooperation with the project team, for consulting activities, participation in project events, etc. The amount of *per diems* costs is 150 Euro/24 h. The scope and purpose of the stay of foreign experts at the faculty must be sufficiently described in the project proposal.

Literature

i) The requirement to purchase literature cannot be merely abstract. The project application must identify at least 50% of the titles that the investigators plan to purchase with grant funds.

j) Literature must be ordered through the Economics Department or the faculty library to ensure its proper and timely registration in the library. If the researchers purchase the literature themselves, they will not be reimbursed until the literature is registered in the faculty library.

IT, services, other

k) Where justified and within reason, appropriations for the purchase of elementary IT equipment may be included in the budget.

l) If the foreign or domestic trip involves a visit to a library, the cost of copying services that may be incurred at the library may be included in the project costs.

m) If the output of the project is to be a scholarly book, the costs may include editorial and printing services.

n) Other service costs may include conference and training fees, proofreading and translation services, services related to the organisation of scientific events.

o) Projects cannot finance capital costs, furniture purchases or pocket money for foreign travel.

1.3 Rules for evaluation of project applications, amendments and evaluation of projects at the final defence

a) Project applications are evaluated by an expert committee (the faculty committee for the evaluation of IGA projects). In assessing the expert level of the project, it evaluates in particular: the originality, scientific relevance, perspective and originality of the project; the expected contribution of the project to knowledge; the elaboration of the project proposal, the objectives of the solution and the proposed outputs both in terms of their number and their quality and their planned contribution to knowledge; the conception, methodology and timing of the work; as well as the adequacy of the budget and the proper justification of its components.

b) In selecting the projects to be supported, the Evaluation Committee shall also assess the number of team members and the corresponding ratio of the project's planned outputs to the resources requested.

c) In case the project application in this call is submitted by the principal investigator of an previous terminating IGA project, a report on the performance of this project to date and a list of the project outputs achieved so far is a mandatory annex to the application.

d) The Evaluation Committee may propose a reduction in the requested funds, taking into account the complexity of the planned research and the requirements of sound and reasonable management, as well as the overall budget of the IGA call for projects for the year in question.

e) Significant changes in the budget during the course of the project are possible only on the basis of a "Request for Change in the Project", which is decided by the Vice-dean for Science and Research as the Chair of the IGA Faculty Project Evaluation Committee.

f) Changes related to the substantive aspects of the project (e.g. changes in the focus, changes in the composition of the project team, etc.) are possible only on the basis of a "Request for Change in the Project", which is decided by the Vice-dean for Science and Research as the Chair of the IGA Faculty Project Evaluation Committee.

g) The achievement of the planned outputs shall be monitored. At the final project defence, all project outputs must be submitted as final, i.e. published or accepted for publication or accepted for peer review. All deliverables, as well as the editors' confirmation of acceptance for publication or peer review, are included in the final report.

2. Required publications and other outputs of IGA projects

2.1 Student participation in the Student Research Competition

Each student participating in an IGA project as principal investigator or co-investigator is obliged to submit his/her own work in the Student Research Competition (SVOČ) at least once during the project duration.

2.2 Mandatory publication outputs of standard IGA projects

a) The solution of standard IGA projects should lead to the creation of publication outputs that will contribute to the development of knowledge in relevant areas of legal science and research and help build the reputation of the faculty of law as a research institution.

b) Each member of the project team (excluding the supervisor) must have contributed to at least one publication output of the project, at least as a co-author.

c) The mandatory **minimum outputs of a one-year standard IGA project** are:

- at least 1 article in a journal indexed in Web of Science or Scopus;
- alternatively, at least 1 scientific text published in co-authorship with a foreign expert (main place of work outside the Czech Republic) in a foreign language (except Slovak);
- alternatively at least 1 chapter in a scientific book published by a recognised publishing house of scholarly literature abroad (outside Slovakia);
- alternatively, at least 2 articles in recognized peer-reviewed journals published in the Czech Republic or 2 chapters in scientific books published in the Czech Republic (excluding conference proceedings);
- Alternatively, publication of 1 scientific book (monograph or collective monograph) as a whole dedicated to the project.

d) The above categories of publication outputs can be systematically combined.

e) In cases where the research team is composed of 3 or more persons, the size of the research team must also be taken into account in the planned outputs of the proposed project, either quantitatively or qualitatively (e.g. outputs in journals ranked in the higher quartiles of WoS or Scopus, outputs

published in prestigious foreign publishers, outputs associated with a demanding preparation process, extensive publications, originality, degree of research into the topic, etc.).

f) In the case of collective works dedicated to a project, the mental contribution of the members of the IGA project team must be at least 50% of the whole work.

3. Rules for the payment of scholarships and remuneration

a) Scholarships for student investigators are paid according to the schedule below, always on the basis of a submitted and approved interim report, which must include the following information: a description of the project activities to date, a description of any deliverables, information on the implementation of the planned project schedule, including justification for any deviations and delays in the implementation of the plan, a description of the activities planned for the following period, and information on the status of the use of project funds for travel, services and in-kind costs. The interim report shall also include an application for a scholarship.

b) The timetable for the submission of interim reports and the percentage of the maximum amount of the scholarship to be awarded:

Year of solution	Deadline for submission of the interim report	Deadline for awarding the scholarship and maximum percentage of the annual scholarship allocation
Year 1 of the solution	until 31 May	by 30 June 25% of the allocation for the year
	until 31 August	by 30 September 25% of the allocation for the year
	until 15 November	by 15 December 50% of the allocation for the year

c) Remuneration for project investigators and co-investigators - academic staff is paid at the end of each calendar year on the basis of a "Request for Remuneration" submitted by the principal investigator of the project by 10 November of the relevant year.

d) Applications for payment of awards and scholarships shall be submitted to the Vice-Dean for Science and Research through the Department for Science, Research and Project Support. The Vice-Dean for Science and Research will assess the application in terms of the fulfilment of the project plan. In the case of proper performance, he/she will propose the payment of rewards and scholarships to the Dean of the Faculty of law, UPOL. In cases where the project performance shows significant deficiencies, the Vice Dean for Science and Research may recommend to the Dean of the Faculty of law, UPOL the reduction of rewards and scholarships, withdrawal of rewards and scholarships or termination of the project.

In Olomouc 2. 10. 2025

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